

AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ TUESDAY, JULY 16, 2012 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

6:30 P.M. EXECUTIVE SESSION—Personnel - ORS 192.660(2)(a)

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OATH OF OFFICE – Police Officer Kurt Vanderhoff

PRESENTATIONS: Beautification Award

MINUTES: June 18, 2012 City Council Meeting

NEW BUSINESS:

1. TRA Request for Street Closure - Moonlight Madness, August 3, 2012
2. League of Oregon Cities Request for Legislative Priorities

PENDING BUSINESS:

1. City Shops Property

LEGISLATIVE:

1. Resolution # 1615--Amending the Employee Handbook – Medical Benefits

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. Police Chief
2. Public Works Director
3. City Planner
4. City Manager
5. Finance Officer
6. City Recorder
7. Mayor – verbal report

COMMITTEE REPORTS:

1. Personnel Committee
2. Beautification Committee

CORRESPONDENCE AND STAFF COMMUNICATIONS:

1. Tillamook County Futures Council Strategic Vision Award

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON

RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings for July and August 2012:

1. Planning Commission: July 19 & August 2, 2012 @ 7:00 p.m.
2. Public Works Committee: July 24, 2012 @ 10:00 a.m.
3. Associations Committee: July 31, 2012 @ 5:30 p.m.
4. Tillamook Urban Renewal Agency (TURA): August 8, 2012 @ 5:30 p.m.
5. City Council: August 6 & 20, 2012 @ 7:00 p.m.
6. Personnel Committee: August 2, 2012 @ 2:00 p.m.

POSTED: July 13, 2012

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library

CITY OF TILLAMOOK
City Hall, 210 Laurel Avenue
City Council Meeting Minutes
Monday, June 18, 2012

I. EXECUTIVE SESSION

II. CALL TO ORDER

Mayor Weber called to order the regular meeting of the **Tillamook City Council** at **7:00 p.m.** on **Monday, June 18, 2012** in **City Hall at 210 Laurel Avenue in Tillamook, Oregon.**

III. ROLL CALL

City Recorder Donowho conducted a roll call. The following persons were present:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Cheryl Davy
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent: None

Staff Present:

Paul Wyntergreen, City Manager
Arley Sullivan, Public Works Director
Abigail Donowho, City Recorder
Jamy Wilson, Finance Officer

IV. AGENDA

The posted agenda for the meeting of June 18, 2012 is attached and by this reference is made a part of the record.

V. ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED: (Copies attached)

- a.) City Recorder Monthly Report (Exhibit A)
- b.) Finance Officer Monthly Report (Exhibit B)

VI. MINUTES

Council minutes for the June 4, 2012 Regular City Council Meeting were provided in Council Packets. **Councilor Sandusky moved to approve the minutes for June 6, 2012 as clarified. Councilor Henson seconded. The minutes were approved as submitted in Council packets unanimously by Council seated.**

VII. CITIZENS HEARING/AUDIENCE COMMENTS--None

VIII. PUBLIC HEARINGS

- a) **Street Vacation**—**Mayor Weber** opened the hearing at 7:06 p.m. **City Manager Wyntergreen** explained that the petition is to vacate two sections of streets for the Hospital's expansion project. Upon approval, both sections would be vacated. All requirements for consent and notification have been met. He gave an overview of the conditions contained in the staff report. Some modifications may come after the request tonight. **Councilor Davy** asked about the meter change for expense of the meter being moved and was assured it would be at the Hospital's expense. **Mayor Weber**

called for testimony for or against the vacation. **Walt Larson** of Tillamook County General Hospital and Adventist Health at 1000 Third Street presented additional information to the Council regarding the easements. No other comments were received regarding the vacation. **Mayor Weber closed** the hearing closed at 7:15 p.m.

- b) **Oregon State Revenue Sharing**—**Mayor Weber** opened the hearing at 7:16 p.m. **City Manager Wyntergreen** noted that the revenue sharing adoption is required by law in order to participate. The draft budget has all monies allocated from revenue sharing to repay the Water Fund for the purchase of the Kinsman Shops. **Mayor Weber** asked the Council for questions, none were asked. She called for public testimony. No other comments were received regarding the State Revenue Sharing. **Mayor Weber** closed the hearing at 7:17 p.m.
- c) **Budget**—**Mayor Weber** opened the hearing at 7:18 p.m. and yielded the floor to **City Manager Wyntergreen**. He explained that the draft included in the packet showed three columns reflecting the budget officer recommendation, the committee's adoption, and the staff proposal. Changes were not significant enough for the committee to meet again as all changes were under 10% per fund. After an overview of the staff-proposed column, **Mayor Weber** asked for testimony or correspondence. None was received. She closed the hearing at 7:36 p.m. **Wyntergreen** noted the Council could discuss the topic at this time or later. **Councilor Davy** clarified that all of the money allocated in the budget for salaries are only placeholders. **Wyntergreen** confirmed. **Councilor Sandusky** stated he is in favor of adopting *all* changes by staff. **Councilor Forster** asked why the beginning fund balances were so far off. **Wyntergreen** explained that the previous year was the first year the City moved to the cash accounting method rather than accrual accounting. This change left the balances inaccurate. After the recent audit, it was verified that the ending fund balance is a true cash value, not assets. **Forster** is concerned about the spending happening in the funds and again asked for clarification regarding the salary amounts. **Mayor Weber** asked for further discussion and a motion. **Councilor Sandusky moved the Council approve the proposed-by-staff column as the final budget for fiscal year 2012-13. Councilor Martin seconded. Forster** noted that this budget has been a big moving target. He does not want to see this happen again in future years. **Motion carried five-to-one (5-1), nay vote cast by Councilor Henson.**

IX. NEW BUSINESS

- a.) **Special Meeting for June 26, 2012**—**City Manager Wyntergreen** noted there may be an additional item or two on the agenda for the meeting. **Mayor Weber** set the meeting for June 26th at 7:00 p.m.
- b.) **Cancellation of July 2, 2012 City Council Meeting**—Due to the 4th of July holiday, it was proposed to cancel the regular City Council meeting for July 2, 2012. **Councilor Sandusky moved to cancel the July 2nd meeting. Councilor Davy seconded. Councilor Henson** was concerned about the responsibility to the citizens for the regular meetings, that canceling would set a dangerous precedent. **Councilor Harris** noted that the downside would be a longer agenda for the following meeting. **Motion failed four-to-two (4-2), nay votes cast by Councilors Martin, Davy, Forster, and Henson.**
- c.) **Medical Policies/VEBA**—**City Manager Wyntergreen** explained the Co-Pay C plan adoption for medical insurance. The Personnel Committee discussed the feasibility of instituting an employee cost share of 5% and establishing an employer-contributed VEBA account for each non-union employee. The Personnel Committee's recommendation was to adopt the changes. **Councilor Sandusky moved to adopt the Personnel Committee's recommendation as outlined in the memo received with Council packets. Councilor Forster seconded. Motion carried unanimously by Council seated.**
- d.) **Recycling Goals**—**City Manager Wyntergreen** explained DEQ's requirements for recycling objectives. The City was not living up to the original agreement. DEQ asked for additional data with a response by June 22nd outlining goals for a curbside recycling program. **Wyntergreen** noted there is curbside recycling in place with City Sanitary, but is under-utilized. He recommended a modest goal of a 20-25% increase in program utilization. **Mayor Weber** added the opportunity should be brought to the public. **Councilor Forster** gave the following statistics: of the 2,248 households in the City of Tillamook, only 953 use garbage service. Averill Landfill's recycling efforts have increased the flow of recyclables. There is a difference in utilization and availability. **Councilor Davy** asked if there was a cost to the recycling and learned it is free within the city limits. **Mayor Weber** asked for thoughts or a goal and the proposed next steps for curbside recommendations. After further discussion and clarification, **Councilor Sandusky** suggested the information be placed on the City website; perhaps negotiate with City Sanitary for some ads in the paper, Jane Scott,

Public Access, and the radio. **The Council came to consensus and set a goal to increase utilization of the curbside recycling program by 25% through more frequent advertising and promotion.**

X. PENDING BUSINESS

- a.) **Extension of County IGA for Safeway Demolition**—Councilor Sandusky moved to approve the extension of the IGA for demolition. Councilor Forster seconded. Motion carried unanimously by Council seated.
- b.) **Storm Water Master Plan Update/Adoption**—City Manager Wyntergreen explained the plan to the Council. Councilor Sandusky asked if this plan creates a prioritized list. Wyntergreen confirmed. Sandusky stated this plan will allow for direction and problem solving. Wyntergreen said capital projects will help improve the flows. Councilor Sandusky moved to approve and adopt the Storm Water Master Plan Update. Councilor Martin seconded. Motion carried unanimously by Council seated.
- c.) **Bay City Water Inter-tie IGA Amendment**—City Manager Wyntergreen received a revised IGA from Albright & Kittell regarding the Bay City Water Inter-tie Project. Public Works Director Sullivan added that the focus of the inter-tie project is to keep people alive in a catastrophe. Councilor Martin moved to approve the amendment to the Bay City Water Inter-tie IGA. Councilor Sandusky seconded. Motion carried unanimously by Council seated.
- d.) **TURA Plan Amendment**—During the plan amendment process, TURA added and removed some properties that would better fit in the district. The definition of blighted properties also required some clarification. Councilor Sandusky moved to adopt the proposed amendment to Ordinance 1267, the TURA Plan Amendment, as explained by the City Manager. Councilor Henson seconded. Motion carried unanimously by Council seated.
- e.) **City Attorney Contract**—City Manager Wyntergreen reminded the Council of their consensus to retain John Putman as the City Attorney of record. John Putman of 416 Laurel Ave. Ste 2 in Tillamook, asked the Council for questions. Councilor Henson asked for a consideration of a decrease in fees in light of the City's financial circumstances. Putman politely declined. Councilor Sandusky moved to approve the employment contract and retain John Putman as the Tillamook City Attorney of record. Councilor Davy seconded. Motion carried unanimously by Council seated.

XI. LEGISLATIVE

- a.) **Resolution 1605: Second Street Public Market Street Fair**—The Market has requested a waiver of certain requirements and a street closure between Main and Pacific Avenues on Second Street from July 7th through September 29th. The contract is similar to that of the Farmer's Market. Councilor Sandusky moved to adopt Resolution 1605, A Resolution Authorizing the Waiver of Certain Requirements to the Tillamook Farmers' Market and Approval of Certain Uses During the Farmer's Market Season for a Term of Five Years. Councilor Henson seconded. Councilor Forster asked if there were any objections from the Fire Department. Motion carried unanimously by Council seated.
- b.) **Resolution 1604: Oregon State Revenue Sharing**—City Manager Wyntergreen noted it is a required ordinance to continue receiving funds from the State of Oregon. Councilor Forster moved to approve Resolution 1604, A Resolution Declaring the City of Tillamook Election to Receive Oregon State Revenue-Sharing Funds. Councilor Henson seconded. Motion carried unanimously by Council seated.
- c.) **Resolution 1608: Supplemental Budget for Fiscal Year 2011-12**—City Manager Wyntergreen explained that this Supplemental Budget is to clean up pass-through changes and overages due to the litigation. Councilor Forster moved to approve resolution 1608, A Resolution Adopting a Supplemental Budget for Fiscal Year 2011-12 and Appropriating Funds within the General Fund #1000, the Sewer Funds, #2200, the Water Funds, #2100, and the 9-1-1 Communications Fund #9600. Councilor Sandusky seconded. Motion carried unanimously by Council seated.
- d.) **Ordinance 1267: Second Reading of the Tillamook Urban Renewal Plan Amendment**—Councilor Harris moved for the second reading of Ordinance 1267, An Ordinance Making Certain Determinations and Findings Relating to and Approving the Third Amendment (Substantial) to the Tillamook Urban Renewal Plan by title only.

Councilor Forster seconded. Motion carried unanimously by Council seated. City Recorder Donowho gave the second reading of Ordinance number 1267 by title only.

Councilor Forster moved to adopt Ordinance number 1267 An Ordinance Making Certain Determinations and Findings Relating to and Approving the Third Amendment (Substantial) to the Tillamook Urban Renewal Plan. Councilor Martin seconded. Motion carried unanimously by roll call vote:

Councilor Martin	Aye	Councilor Harris	Aye
Councilor Davy	Aye	Councilor Forster	Aye
Councilor Sandusky	Aye	Councilor Henson	Aye

- e.) **Ordinance 1268: Vacation of a Portion of Second Street and Portion of Ash Avenue**—Councilor Sandusky moved for the first reading of Ordinance number 1268, an Ordinance Providing for the Vacation of a Portion of Second Street Wes of Birch Avenue, East of Ash Avenue Between Blocks 3 and 10 of the Second Stillwell Addition and a Portion of Ash Avenue Extending a Distance of Approximately 270 Feet North of Second Street West of Block 3 of the Second Stillwell Addition Located within the City of Tillamook, Tillamook County, Oregon by title only. Councilor Martin seconded. Wyntergreen clarified that the hospital is good with condition number 1. Condition number 2 could be clarified to state “pedestrian” access. Councilor Martin rescinded his second. Councilor Sandusky rescinded his motion and restated as follows: for the first reading of Ordinance number 1268, an Ordinance Providing for the Vacation of a Portion of Second Street Wes of Birch Avenue, East of Ash Avenue Between Blocks 3 and 10 of the Second Stillwell Addition and a Portion of Ash Avenue Extending a Distance of Approximately 270 Feet North of Second Street West of Block 3 of the Second Stillwell Addition Located within the City of Tillamook, Tillamook County, Oregon, by title only, with the understanding that section 1.2 will be clarified to state “pedestrian access” for the second reading and adoption. Councilor Forster seconded. Motion carried unanimously by Council seated. City Recorder Donowho gave the first reading of Ordinance 1268 by title only.

XII. COUNCIL CONCERNS

- a) Councilor Davy noted that work is being done on two storefronts on Main Street that are for rent. The Chamber paid for the window washing and display cases for the Historical Society to have a display in the windows. She encouraged the Planning Commission to give a variance for their sign parameters to the Rodeo Steakhouse.
- b) Councilor Sandusky gave a verbal advertisement for the expansion of Jane Scott Productions and wishes them well.

XIII. MONTHLY REPORTS

- a) **City Manager**—Wyntergreen reported that this year has seen some of the biggest changes for the budget process. He appreciates the Council’s tolerance as there have been lots of changes. He anticipates smoother sailing next year. The City’s financial house is getting in order. He sees huge progress with this council working with the staff and believes everyone is on the right track. The Storm Water Master Plan is great and SDC’s are in place. Councilor Forster commented that the Council is gelling together well. He appreciates Paul and the staff for their hard work.
- c) **City Recorder**—City Recorder Donowho submitted a written report to the Council and added that the codification should be ready in about three to four weeks.
- d) **Mayor**—Mayor Weber reported on attending the Bounty by the bay Tillamook Estuary project—an entertaining evening and not a lot of fish, but interested folks. Tillamook received national recognition on the recreational trail. There are 54 new trails designated—and we are one of them! Councilor Davy noted we should go to the beach and find debris from the Japanese tsunami. The Mayor attended the Holden creek working group, where high school kids Anderson and Metcalfe did a lot of work on the creek this year. She commended Councilor Davy and the TRA for organizing the City clean up day. She thanked Sharon Weber and Kathy Loman for helping clean up 2 blocks downtown. She encouraged business owners to look at their business with new eyes, and citizens to take care of their cigarette butts in a proper manner. It was noted that the TURA pamphlet has ideas for business owners. Mayor Weber expressed her appreciation to the employees for all of their extra work and extra miles they go for the City. She encouraged the Councilors to do the

same. A special note that this weekend is June Dairy Parade and Rodeo weekend. Councilor Joe Martin will be riding in the parade with his wife in recognition of his 30 years of service on the Council.

XIV. COMMITTEE REPORTS

- a) **Beautification Committee**—**Councilor Henson** noted that the committee finalized flower basket placement. **Mayor Weber** noted that the baskets are gorgeous! **Henson** noted the downtown association is selling businesses pots for the sidewalk or wall hanging to improve the City. June Dairy Parade signage and traffic control are ready to rock and roll. The committee discussed other business regarding issues downtown due to the lack of ordinances and enforcement. They will visit the topics of design standards, color palate, mural ordinance, sign standards and enforcement in future meetings. He also noted that some type of code about straight exhaust systems or decibel levels in the downtown area should be explored. **Henson** requested direction from Wyntergreen regarding ordinances that create standards for property owners. **Wyntergreen** noted the sign ordinance is being worked on by the planning commission to revise some issues discussed. There will be a lot of debate regarding size and colors, lighting, electronics, etc. The Planning Commission always encourages input.
- b) **Personnel Committee**—**Councilor Sandusky** noted that the committee met and talked about the healthcare and 5% employee contribution and VEBA. There were continued discussions regarding pay adjustments. The Committee is not in complete agreement. The salary schedule is in draft stages, the first draft having been discussed with requests for changes at the next meeting.
- c) **Associations Committee**—**Councilor Davy** expressed her thanks to all of the participants in “Company’s Coming” city clean up event. The Local Dog House provided lunch afterward. Thank you! The event seemed to have ignited business owners to work on their areas, power washing their own buildings and painting. Tsunami debris is on the beach. The County Fair is coming—how can we get visitors to come back?
- d) **Public Works Committee**—**Councilor Martin** talked about sign conflicts at 3rd and Pacific. Signs are confusing and will be changed for better understanding for citizens parking. Stop signs at 4th and Laurel were discussed again after receiving a letter from the Fire Chief stating it is too difficult in an emergency to have a four-way stop at that location. Instead, curbs will be extended and parking will be for compact cars only. Grove and 5th has a sewer problem in the street, and the road will remain graveled until they can redo the sewer line and then re-pave. There will be a stop sign installed at 5th and Miller in an effort to slow traffic down on that street. The next meeting will be July 24th at 10:00 a.m. at City Hall.
- e) **Holden Creek Group**—**Mayor Weber** noted the student research projects were presented. It’s amazing what has been done. She recommends asking the kids. Salmon have been introduced and microbes are present that were not before. Among other items discussed were the Tillamook Estuary Grant Process and City Storm Water Master Plan. Culverts were discussed—Miller Avenue is the worst, and the culvert at the Mill has a piling and a log in it. Tide gates have been improved—showing the water dropped in a short amount of time. The next meeting will include a Hydrologist with the report on the creek.

XV. AUTHORIZATION TO PAY BILLS

The Finance Committee had reviewed the current bills prepared for payment. A copy of the voucher register is attached and by this reference is made a part of the record. **Councilor Martin moved to pay the bills approved by the Committee. Councilor Sandusky seconded. Motion carried unanimously by Council seated.** Bills were paid in the following total amount:

<u>BATCH TYPE</u>	<u>DATE</u>	<u>CHECK RANGE</u>	<u>AMOUNT PAID</u>
Special Batch	6/5/2012	32342-32343	\$ 734.89
Special Batch	6/7/2012	32344-32347	\$ 11,039.15
A/P Batch	6/15/2012	32348-32414	\$ 68,423.08

There being no further business, **Mayor Weber** adjourned the meeting at **9:11 p.m.**

Suzanne Weber, Mayor Date _____

Abigail Donowho, City Recorder Date _____



TILLAMOOK REVITALIZATION ASSOCIATION
2003 SECOND STREET
TILLAMOOK, OREGON 97141
503 842-7940

July 5, 2012

Dear Council Members,

The Moonlight Madness event is scheduled to take place in downtown Tillamook on Friday August 3, 2012.

We would like to ask permission to "block off" 2nd Street that evening between Pacific and Ivy Streets to accommodate activities at this location.

Thank You For Your Consideration,

A handwritten signature in blue ink, appearing to read "Tom Connaughton".

Tom Connaughton

Secretary

Tillamook Revitalization Association



For July 16

P.O. Box 928 • Salem, Oregon 97308
(503) 588-6550 • (800) 452-0338 • Fax: (503) 399-4863
www.orcities.org



Dear Chief Administrative Official:

For the past three months, eight policy committees have worked very diligently to identify and propose specific actions as part of the League's effort to develop a pro-active legislative agenda for the 2013 session. They have identified 19 legislative objectives as set forth in the enclosed ballot and legislative recommendation materials. These objectives span a variety of issues and differ in the potential resources required to seek their achievement. Therefore, it is desirable to prioritize them in order to ensure that efforts are focused where they are most needed.

The LOC Board of Directors has made long term commitments to two issues critical to cities: revenue and land use reform. **As a result of their designation as top legislative priorities on an ongoing basis neither of these issues appear on the enclosed ballot.**

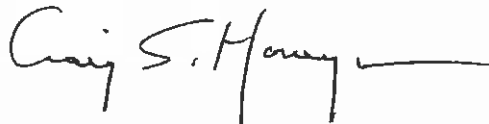
The League will continue to advocate for a constitutional amendment that gives local voters the opportunity to pass local option levies outside of compression for a maximum length of 10 years. Currently, statewide property tax limitations can prevent local voters from providing the services they demand via local option levies. This amendment would enable voters to determine the level of services they desire and the associated level of taxation. The League is currently building a coalition of stakeholder groups to support the measure and with consultants on a communication strategy. The League will engage in specific legislative efforts to streamline population forecasting for land use planning purposes and reform the urban growth boundary amendment process. The requirements to implement both of these land use requirements have become increasingly difficult for all cities to implement – with increased costs, time and frequency of appeals. The League is currently working with the governor's office and constituent stakeholders to craft legislation for 2013.

Each city is being asked to review the recommendations of the policy committees and provide input to the LOC Board of Directors as it prepares to adopt the League's 2013 legislative agenda. After your city council has had the opportunity to review the 19 proposals and discuss them with your staff, please return the enclosed ballot indicating the top four issues that your city council would like to see the League focus on in the 2013 session. **The deadline for response is July 31, 2012.** The board of directors will then review the results of this survey of member cities, along with the recommendations of the policy committees, and determine the League's 2013 legislative agenda.

Your city's participation and input will assist the board in creating a focused set of specific legislative targets that reflect the issues of greatest importance for cities. Thank you for your involvement, and thanks to those among you who gave many hours of time and expertise in developing these proposals.

Do not hesitate to contact me or any member of the Intergovernmental Relations Department with questions.

Sincerely,

A handwritten signature in black ink, reading "Craig S. Honeyman" followed by a horizontal line.

Craig S. Honeyman
Legislative Director

cc: Oregon Mayors

INSTRUCTIONS

1. Each city should submit one form that reflects the consensus opinion of its city council on the **top four** legislative priorities for 2013.
2. Simply place an X in the space to the left of the city's top four legislative proposals.
3. The top four do not need to be prioritized.
4. Return by **July 31st** via mail, fax or e-mail to:

Angela Carey
League of Oregon Cities
P.O. Box 928
Salem, Oregon 97308
Fax – (503) 399-4863

acarey@orcities.org

Thank you for your participation.

City of:

Please mark 4 boxes with an X that reflects the top 4 issues that your city recommends be added to the priorities for the League's 2013 legislative agenda.

Community Development

- ☐ A. The Jobs/Economic Development Initiative that supports funding for industrial site development.

Energy

- ☐ B. Energy Efficiency Strategy for Public Buildings.

Finance & Taxation

- ☐ C. Allow local governments a more flexible use of transient lodging tax revenues.
- ☐ D. Restore equity in our property tax system by resetting assessed value to real market value when a property is sold or constructed.
- ☐ E. Eliminate the 3% discount for the early payment of property taxes.

General Government

- ☐ F. Reform the court fines system in a manner that recognizes the value of both state and local courts.
- ☐ G. Amend the public contracting code to remove costly requirements that do not aid in the delivery of public improvements and defend against any new requirements that do not serve the public interest.
- ☐ H. Pass legislation that will allow cities greater authority to regulate liquor serving establishments.

Human Resources

- ☐ I. Eliminate the requirement that public employers provide subsidized health insurance for retirees.
- ☐ J. Clarify that binding arbitration decisions may be overturned when those decisions violate public policy interests as defined by a local government.

Telecommunications

- ☐ K. Pass legislation renewing the 9-1-1 tax.
- ☐ L. Defeat legislation mandating the consolidation of Public Safety Answering Points (PSAPs).

Transportation

- ☐ M. Defeat legislation that would extend or make permanent the moratorium on raising existing or levying new local gas taxes and/or any legislation that proposes to restrict or preempt cities' ability to charge any transportation-related fee or tax.
- ☐ N. Continue to support the development of greenhouse gas emission toolkits and scenario planning models and standards for Metropolitan Planning Organization (MPO) cities as long as they are funded with new revenue and do not expose cities to additional litigation.
- ☐ O. While supporting the creation of a dedicated, non-roadway transportation fund, oppose any attempt to fund it from existing revenue streams – especially transfers from local governments to the state.
- ☐ P. Support legislation to supplement and perhaps eventually replace the gas tax as the principle road user fee funding the state's road and highway system.

Water/Wastewater

- ☐ Q. Recapitalize the Special Public Works Fund, Water Wastewater Fund, Water Conservation, Reuse and Storage Grant Program, and the Clean Water State Revolving Fund.
- ☐ R. Support state authority for Oregon Water Resources Department to act as contracting agency with federal entities to facilitate water procurement.
- ☐ S. Advocate for toxic pollution prevention through proper collection and disposal strategies.

LOC Policy Committees' Legislative Recommendations

Priority	Description
Community Development	
<p>A. Jobs /Economic Development Initiative:</p> <ul style="list-style-type: none"> o Recapitalize the Brownfields Redevelopment Fund Program (<i>OBDD Budget, \$10 million</i>); o Support the Patient Capital for Industrial Lands Infrastructure Pilot Program (<i>OBDD Budget, \$20 million</i>); o Support the Employment Site Re-Use/Redevelopment Pilot Program (<i>OBDD & DLCD, \$15 million</i>) 	<p>Support three policy option packages in the Oregon Business Development Department's budget that will create, retain, expand and attract businesses that provide sustainable family wage jobs for Oregonians through public-private partnerships, leveraged funding and support economic opportunities for Oregon companies and entrepreneurs.</p> <p>The Brownfields Redevelopment Fund Program provides gap financing to clean-up industrial sites; the Patient Capital for Industrial Lands Infrastructure Pilot will provide funding to cities to install infrastructure and necessary feasibility studies needed for industrial sites to be "shovel" ready for development; the Employment Site Re-Use/Redevelopment Pilot will assist communities with funding incentives to reuse/redevelop existing industrial lands.</p>
Energy	
<p>B. Support the efforts of the Governor's office and Department of Energy to submit and obtain a \$2 million grant to pursue a statewide public building energy efficiency strategy.</p>	<p>The Oregon Department of Energy will be applying for a \$2 million grant to pursue developing a state-wide public building energy efficiency strategy.</p> <p>Identifying public buildings that can benefit from energy efficiency retrofits and tracking energy consumption will allow building owners, tenants, and managers access to information that would benefit decisions on operations, leasing, financing and construction. An energy efficiency strategy will enable building owners and operators the ability to identify opportunities for energy improvement, track progress over time and demonstrate achievements in energy efficiency and carbon reduction goals.</p>
Finance & Taxation	
<p>C. Allow local governments a more flexible use of transient lodging tax revenues.</p>	<p>Current preemptions restrict municipal control over locally generated transient lodging tax revenues. Tourism activities can place increased demands on city infrastructure and services, but current law restricts the ability of local governments to determine how best to use these local revenues and maintain and foster tourism.</p> <p>The League will support efforts that remove these preemptions and enable local governments to determine how best to invest transient lodging tax revenues.</p>
<p>D. Restore equity in our property tax system by resetting assessed value to real market value when a property is sold or constructed.</p>	<p>Major inequities have been built into the state's property tax system because of Measure 50. As a result, property tax payments are often no indication of a property's actual value or of a property owner's ability to pay taxes. This results in many property tax payers not paying their fair share for local services.</p> <p>The League will work to restore equity in our property tax system by resetting assessed value to real market value upon the sale or construction of a property. This measure will be pursued with a goal of not negatively affecting local option levies.</p>
<p>E. Eliminate the 3% discount for the early payment of property taxes.</p>	<p>Oregon offers taxpayers a discount for paying their property taxes en masse on or before November 15th. Many states instead charge a reasonable interest rate on taxes owed that are not paid by the initial state-designated deadline. Oregon's policy offers an unwarranted subsidy and a free loan to property tax payers that pay in installments – a policy that costs local governments tens of millions of dollars annually.</p> <p>The League will work to eliminate the discount for early payment and instead incentivize early payment by assessing a fair interest rate on property owners that choose to pay in installments.</p>

LOC Policy Committees' Legislative Recommendations

<p>rulemaking and litigation that may follow overturns the opinion of Legislative Counsel (LC) stating that such authority already exists and legislation is unnecessary (HB 2075 from 2011).</p>	<p>Legislation correcting this inequity has been introduced in prior sessions but failed to gain traction. Currently LC is stating that such legislation is unnecessary because authority to levy this tax already exists. A rule soon to be promulgated by Oregon's Office of Emergency Management verifying this is expected before year-end. However, litigation is likely to follow if that rulemaking upholds LC's opinion. If either the rulemaking or the litigation does not go in favor of cities, HB 2075 from 2011 should be reintroduced as part of the reauthorization of the 9-1-1 tax itself, or as a separate bill.</p> <p>It is anticipated that the League will be one of several stakeholder groups involved in gaining passage of this legislation. Others include: Associated Public Safety Communications Officers, the Oregon Association of Chiefs of Police, Oregon State Police Officers Association, Oregon State Sheriffs Association and others.</p>
<p>L. Defeat legislation mandating the consolidation of Public Safety Answering Points (PSAPs).</p>	<p>In an effort to save state revenues, the Joint Ways and Means Committee of the Legislature has called for the consolidation of 47 PSAPs currently in operation. This would free up 9-1-1 revenues for possible diversion for purposes other than what they are supposed to support. While consolidation may not be a bad management decision, cities will continue to resist <u>mandated</u> consolidation and decision-making other than at the local level. Issues relating to call routing and dispatch affect cities and should be managed by cities. Moreover, efforts to achieve efficiencies are already underway at the local level.</p>
<p>Transportation</p>	
<p>M. Defeat legislation that would extend or make permanent the moratorium on raising existing or levying new local gas taxes and/or any legislation that proposes to restrict or preempt cities' ability to charge any transportation-related fee or tax.</p>	<p>HB 2001, passed by the 2009 Legislature increasing the state gas tax for the first time since 1993, also established a four-year moratorium on the enactment of new or increased gas taxes by cities (cities already levying a gas tax were grandfathered). The moratorium expires January 2, 2014. Following expiration of the moratorium the bill also requires cities to refer any local gas tax-related measure to the voters. It is reasonable to assume, indeed likely, that advocates opposing a city's right to levy a local gas tax will be active in the 2013 session to extend or make permanent the restriction on cities' ability to generate revenue in this manner.</p> <p>In a study first published in 2007 and updated in 2011, the League estimates that, in the aggregate, city street budgets fall approximately \$190 million short of their annual need. To address the shortfall created by inadequate revenues coming from state and local gas taxes cities also may implement local transportation utility fees (TUFs) – fees assessed on utility bills of water/sewer customers and dedicated to city transportation infrastructure projects. Transportation-based systems development charges (SDCs) can also be established to fund the construction of new roads and to accommodate growth on existing road infrastructure. Finally, local improvement districts (LIDs) and urban renewal districts generate revenues through tax increment financing that can contribute to the transportation component of a local revitalization plan. These tools must be maintained.</p>
<p>N. Continue to support the development of greenhouse gas emission toolkits and scenario planning models and standards for Metropolitan Planning Organization (MPO) cities as long as they are funded with new revenue and do not expose cities to additional litigation.</p>	<p>The 2009 Jobs and Transportation Act (HB 2001) contains language requiring the Portland MPO (Metro) to undertake land use modeling and planning processes to mitigate climate change caused by the transportation sector. In the same bill, the Lane County MPO is required to undertake modeling only. Then, in 2010, the Legislature enacted SB 1059 instructing the Department of Land Conservation and Development (DLCD) and the Oregon Department of Transportation (ODOT) to develop guidelines to assist five of the state's six MPOs (Portland is omitted by virtue of inclusion in HB 2001). These guidelines specifically include: a toolkit to help local government planners achieve emissions reductions; consideration of steps that can be taken generally and through regional transportation planning to reduce emissions; rulemaking by DLCD and ODOT to identify reduction targets for each MPO; and reporting by the agencies to the Legislature on financing issues and scenario planning development progressing towards a statewide program.</p> <p>So far, it is understood by DLCD and ODOT that there must not be any negative fiscal</p>

LOC Policy Committees' Legislative Recommendations

<p>R. Partner with the Oregon Water Resources Department (WRD) to develop legislation that would allow the state to act, under appropriate circumstances, as a contracting agent with federal entities to facilitate water procurement from federal systems and resell it through contracts with Oregon water purchasers.</p>	<p>There are federal systems today with water available for purchase. Under certain circumstances, Oregon Water Resources Department would work directly with the US Corp of Engineers (USCOE) and the Bureau of Reclamation (BOR) to expedite Oregon water purchases. The USCOE has indicated they would prefer one point of contact for water purchases; they support WRD in this effort, and do not want to deal directly with multiple water purchasers.</p> <p>There is a diverse group of stakeholders working on a re-allocation strategy for water held in the Willamette River Basin Project; legislation of this nature could be instrumental in assisting in the re-allocation process.</p>
<p>S. Advocate for a statewide, toxics (pesticides) collection and disposal strategy that would be based on free (to customers) events held throughout the state in partnership other local governments and state agencies involved in advocating for the collection and disposal of toxics.</p>	<p>Toxics, stored improperly over long periods of time, can be released accidentally into the environment causing significant pollution issues. Many times urban and rural landowners do not have access to the resources necessary to adequately and safely dispose of toxics- and waste pesticides in particular.</p> <p>There is an Oregon Agricultural Pesticide Collection Strategy under development. The initial short-term plan for pesticide collection has the following components:</p> <ul style="list-style-type: none"> ○ Open events to all public, commercial and institutional operations, but maintain outreach focus on agricultural sector. ○ Secure enough resources to offer a sustainable number of events for no charge. ○ Support 5 or 6 toxics collection and disposal events annually for the next 3 years. ○ Identify, evaluate and pursue potential funding sources – both public and private. Allow for donations to be accepted at all events. ○ Identify and prioritize regions of the state that have the greatest need for toxics collection and disposal. ○ Evaluate potential partnerships with permanent, county-run household hazardous collection facilities in regions identified as having the most need.

Memo

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



To: Honorable Mayor and City Council
From: City Manager Paul Wyntergreen
Date: July 16, 2012
Re: City Shop Facility

I have requested the improvements to the new City Shop Facility be broken into phases. Attached is the initial Phase One.

Please note the architects' statement that we could trim some more out of his estimate if we hold off on the CMU wall and lid over the training area but we are probably looking at another \$25,000 in savings.

The City has dedicated \$83,000 toward this project and will need to seek out other financing for the remainder of the project.

What TURA requested was a concise request for funding assistance, along with findings as to why this conforms with TURA's objectives. Attached is the Table 17 from TURA's recent amendment proposal to the council which included the City Shops as a short-term priority as \$310,500.

Debbi Reeves

From: Mark Seder <markstudiopdx@gmail.com>
Sent: Thursday, July 12, 2012 2:08 PM
To: Paul Wyntergreen; Debbi Reeves
Subject: Greetings and Revised Updated Phase One Estimate per request
Attachments: Tillamook City Facilities Revised Phase One Estimate 7-12-12.pdf

Greetings Paul and Debbie;

Attached is our **Revised Phase One Conceptual Cost Estimate** for your Tillamook City Services Facility. Dated today and based on Paul's directives after your most recent Council Meeting, including our conversation this morning.

Please note the following:

- The attached Revised Phase One is only a bit below the previous Phase One estimate. We got rid of much plumbing and other build-out, but on the other hand added back more CMU walls and the lid/second floor that were both NOT in the previous Phase One estimate.
- A significantly less cost phase one would be to both eliminate plumbing and build-out, AND not build CMU walls and lid where no build out and plumbing are occurring.
- Some of these Phase One options would be relatively easy to document and bid as Bid Alternates, thus allowing the City to "shop" alternates and thus, features and value, upon receiving bids and sub-bids.
- Regardless of final Phase One and future phasing, it all adds up to the same facility we're showing as the full build out on the current plans dated 7-10-12 and as previously transmitted.

Much luck in the next Council Meeting. Would be happy to attend if you think it would help.

Mark A. Seder RA LEED ap

Seder Architecture + Urban Design

3219 NE Thompson Street
Portland, Oregon 97212
503.209.5596
markstudiopdx@gmail.com

"Working with our Communities to achieve Bright and Sustainable Futures."

TILLAMOOK CITY SERVICES FACILITY

Phase One Conceptual Cost Estimate

UPDATED 7-12-12



Utilize Kinsman Nursery Building for Public Works and Police, forming a City Services Facility including building and site as indicated in attached plans. Within the existing building, share certain facilities commonly between Police and Public Works, while maintaining security where required, particularly certain Police functions.

Begin the new facility with a **Revised (7-11-12) Initial Phase One** construction project consisting of:

- A one story walling-in of all non-PW shop areas (i.e. offices, break room, meeting space, corridors, restrooms, etc.)
- A hard "lid" ceiling over the walled in space, which would become an actual usable second floor in the future.
- Keeping the two existing building restrooms, with no other additional restrooms or showers in Phase One.
- New lighting, heating/ventilating and power in the new walled in spaces. Venting only, for vehicle exhaust in the open shop area.
- Build two Public Works offices in the northern end of the walled-in space.
- Several new doors into the space from the Shop area.
- One new utility sink in the shop for painting area.

Substructure:

Standard Foundations & Footings & all work connected with these.....\$ 31,000

Shell.....\$ 20,400

Interior steel columns, & wood framed lid (i.e. future second floor).....\$ 16,000

2 new exterior hollow metal doors.....\$ 4,400

Interiors.....\$ 155,600

Partitions:

CMU Walls.....\$ 120,000

Gypsum wallboard stud walls.....\$ 10,000

Interior doors

2 hollow metal & frames.....\$ 2,230

2 hollow metal, relites & frames.....\$ 2,900

Furnishings:

Miscellaneous Signage.....\$ 1,000

Renovate existing restrooms.....\$ 2,000

Stairs: 1 steel stair to second level, no landing.....\$ 13,500

Wall Finishes.....\$ 4,000

Floor Finishes.....None this phase

Ceilings.....None, open to lid structure

Services.....\$ 57,400

Plumbing:

Exterior shower, eye wash, interior utility sink.....\$ 3,700

4 exterior hose bibs (on exterior building walls).....\$ 2,400

100 gal commercial water heater (i.e. sized for future).....\$ 4,700

Heating, Ventilating & Air Conditioning (HVAC)

Vehicle exhaust system at open shop area.....\$ 3,600

HVAC new system at enclosed area (PW and future offices, etc.).....\$ 6,000

Electrical Service Distribution.....	\$ 6,000
Lighting & Branch Wiring (@ PW offices/future Police & other spaces).....	\$ 25,000
Communications & Security (@ Phase One areas only).....	\$ 6,000

Equipment & Furnishings.....None this Phase

Sitework:

Per Previous Phase One reduced estimate.....\$ 36,700

Total Direct Construction Cost.....\$ 301,100

Compounded Markups 27.71% (per previous estimate).....\$ 83,440

TOTAL MARKED UP DIRECT CONSTRUCTION, PHASE ONE.....\$ 384,500

All numbers conceptual and subject to review and adjustment.

Phase Two has several options, but may consist of adding the common facilities to Phase one, but not the Police Department. Thus, Phase two could add Breakroom/Locker/toilet shower rooms. It could also add the Meeting/Training Room. As a ballpark, phase two, being enclosed and partially serviced by Phase One work, may be between \$ 30,000 to \$ 70,000.

Phase Three and beyond would complete the facility, adding Police Department and the exterior options previously shown and any other value as determined in the future.



IMPROVEMENTS FROM SOUTHEAST



EXIST FROM SOUTHEAST



EXIST INTERIOR

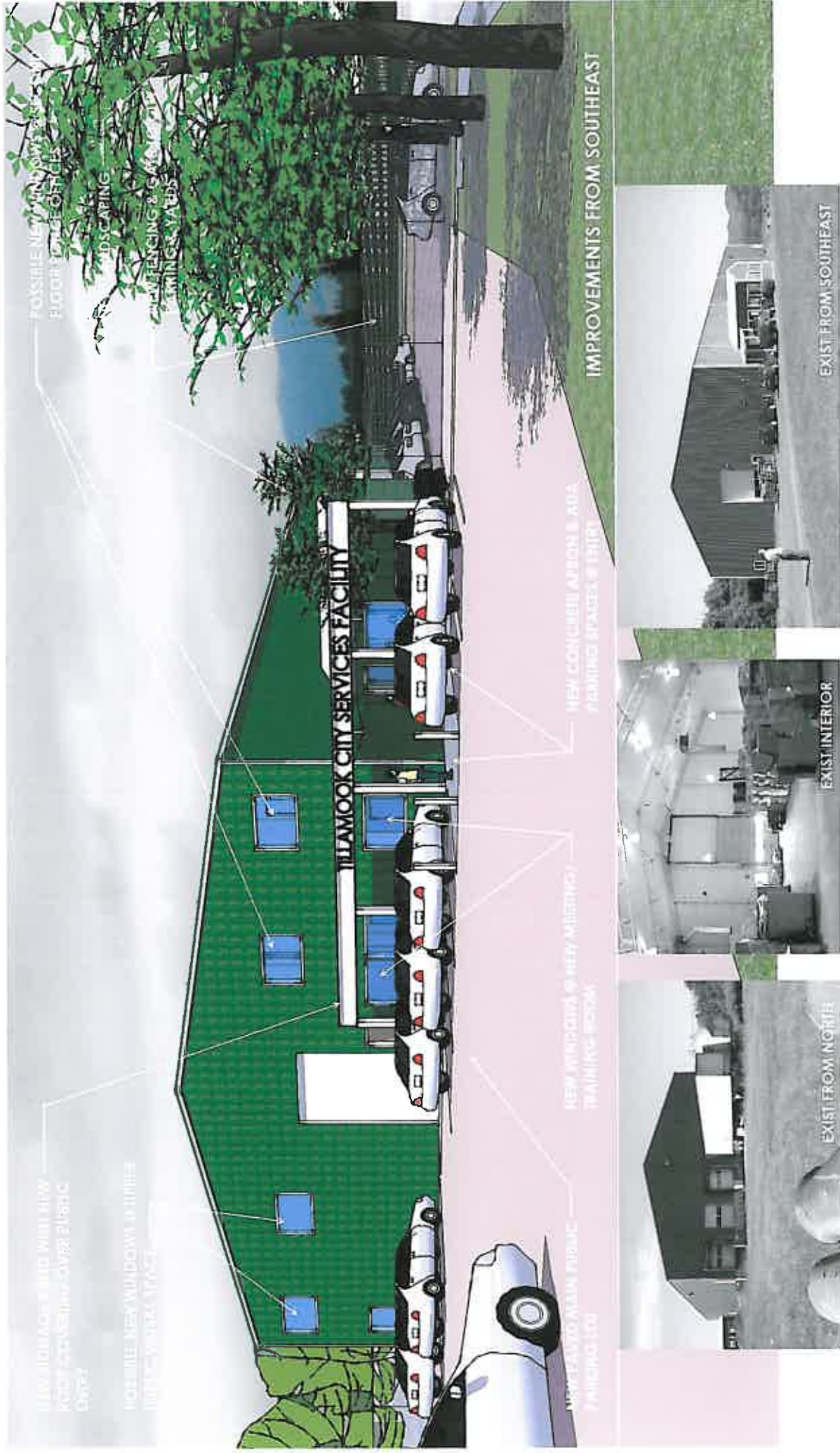


EXIST FROM NORTH

TILLAMOOK CITY SERVICES FACILITY

IN REMODELED KINSMAN NURSERY BUILDING, TILLAMOOK, OREGON
CITY OF TILLAMOOK SEDER ARCHITECTURE + URBAN DESIGN 7-7-12

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TILLAMOOK CITY SERVICES FACILITY

IN REMODELED KINSMAN NURSERY BUILDING, TILLAMOOK, OREGON
CITY OF TILLAMOOK SEDER ARCHITECTURE + URBAN DESIGN 7-7-12

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Table17 – Projects and Costs in Year of Expenditure

Expenditures	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Loan Repayment to Agency	(\$12,872)	(\$12,872)								
3rd Street Phase I		(\$1,000,000)								
Administration		(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)
Technical, Architectural, Zoning		(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)				
Facades and Signs		(\$100,000)	(\$70,000)	(\$130,000)	(\$100,000)	(\$50,000)	(\$50,000)	(\$50,000)		
City Shops		(\$310,500)								
Town Center Improvements		(\$310,500)		(\$55,435)						(\$40,887)
Alley Improvements			(\$53,560)							
Visitor Sign and Parking Area Signs			(\$53,560)	(\$55,435)						
Property Acquisition				(\$554,350)						
Public Parking				(\$443,480)						
Goodspeed Park RR									(\$395,040)	
Streetscapes					(\$50,000)				(\$329,200)	
Janac/IOOF Bldg. 2nd Floor									(\$395,040)	
City Hall Improvements									(\$263,360)	
3rd Street Phase II									(\$526,720)	
Safeway Site										
Sue H Elmore Park										
Goodspeed Park										
Hoardman Trail Park										
Liberty School Sidewalks										
Meadow Area Sidewalks										
Street/Sidewalk Main & Pacific 4th to 12th										
Street/Sidewalk 1st to 5th										
Street/Sidewalk 3rd to Trask River Bridge										
Stormwater Upgrades										
City CIP Water Line										
City CIP Wastewater Line										
12 St Sewer Line Extension										
Holden Creek										
City Gateway and Entrance										
Assistance Utilities and Infrastructure										
Financing Costs									(\$3,950)	
Total Expenditures	(\$12,872)	(\$1,814,907)	(\$257,120)	(\$1,320,917)	(\$230,000)	(\$130,000)	(\$110,000)	(\$110,000)	(\$2,023,310)	(\$100,887)
Balance to Carry Over	\$352,741	\$146,498	\$30,205	\$225,885	\$46,934	\$3,641	\$28,255	\$91,067	\$70,078	\$12,430

Source: ECONorthwest projections of TIF

RESOLUTION NO. 1615

A RESOLUTION REVISING THE CITY'S EMPLOYEE HANDBOOK OF PROCEDURES AND CONDITIONS OF CITY EMPLOYMENT OF THE CITY OF TILLAMOOK, AND AMENDING RESOLUTION NO. 1586

WHEREAS, the Employee Handbook was adopted by Resolution #1586 on July 5, 2011; and

WHEREAS, Resolution #1586 stated “with the rising costs of health insurance, the City, in the near future, may need to evaluate alternate health delivery systems such as a cost-controlled medical allowance that can be utilized by employees in a number of different ways (VEBA/HAS's/etc.) at their discretion and staff has expressed an interest in exploring such options over the next year”; and

WHEREAS, said revisions have been considered and reviewed by the Council.

NOW, THEREFORE, the Tillamook City Council hereby resolves as follows:

Section 1:

The Employee Benefits and Health/Dental/Vision Insurance Benefits are addressed on Page 43 and Page 44 of the Employee Handbook Adopted July 5, 2011.

Section 2:

Effective August 1, 2012, all employees shall pay 5% of the monthly premium amount for medical coverage by salary deduction unless otherwise agreed upon my management. The monthly amount will be calculated and reviewed with each employee during the open enrollment period of each year. This revision shall be added to the Employee Handbook Health Benefit page 44.

Section 3:

Effective January 1, 2013, the City shall open a Voluntary Employee's Beneficiary Association (VEBA) account for each employees covered under the City's medical plan. The City shall make an annual deposit to each individual VEBA account to cover the cost of the employee's annual deductible. This revision shall be added to the Employee Handbook Health Benefit page 44.

Section 3:

This Resolution shall take effect immediately upon its approval by the City Council.

PASSED by the Common Council this 16th day of July, 2012.

Suzanne Weber, Mayor

ATTEST:

Abigail Donowho, City Recorder

Monthly Report to Mayor and Council
Police Department
June 2012

- Aaron Miller has completed FTEP and will be on his own starting 7/5/12.
- Candidate testing was held on 4/20/12. We had several candidates that would not have had to attend the academy. These candidates were not successful the background screening process. We have moved on and have started through all the other candidates. We are pleased to announce that Kurt Vanderhoff has successfully passed all stages of the hiring process and will start 7/1/12. He will be publicly sworn in at the Council Meeting on 7/16/12 so the mayor and Council can meet him. We have not learned yet if he will be able to attend the academy in July or have to wait until October. DPSST has been hit by multiple budget issues. We are now continuing down the list of candidates to continue the hiring process. We will keep you updated.
- The parade had no major issues. The flaggers did a good job with both the run and parade. We may look at this service in the future for viability during floods and other long term
- Department members continue to participate in training. This month Officers participated in emergency vehicle operations in Astoria. We are tracking well to meet the 3 year cycle requirements by DPSST.
- City Hall basement security cameras were installed and we have been reimbursed for the cost to date. There is still aprx. \$7,000 available to use by 6/30/13 so we will be looking at cameras for the new building. We will keep you updated.
- We are still managing 24 hour coverage with the help of the Sheriff's Department. The partnership is working well to date. With Miller out on his own the partnership will continue but far less frequently.
- Brenda is busy and has identified about 35 properties in the last few weeks, in regards to ordinance violations. We have several properties that have been difficult because they are in transition from property owner to bank or bank to bank.
- We are busy with budget and end of FY changes. We are working on using a server at 911 for our computer service. Our server and associated hardware is failing. This would save us having to purchase and maintain a new server. We are gearing up to transition to Justice Court for traffic, parking and ordinance enforcement in July. We are changing over our parking tickets to use up old ones first. Everything else is working out fine so far. We are also working with the City on possible PD Building changes.
- There have been no major issues with the traffic construction on 3rd Street to date. The parade had no issues because of the construction.

City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141



Memo

To: Paul Wyntergreen, City Manager
From: Arley Sullivan, Public Works Director
Date: July 11, 2012
Re: Director's Report for June 2012

A handwritten signature in cursive script, likely belonging to Arley Sullivan.

-
- The Old Safeway demolition is well under way. Most of the interior is gone. 30% of the roof is down. The asbestos abatement is done. After the roof is down the walls and floor will be scheduled for demolition.
 - A ground breaking ceremony was held for the Bay City/Tillamook City waterline inter-tie. The contractor and the mayors of both cities were present.
 - The Fawcett Creek project is moving along well. The pond has been moved to the north and the pond liner is in place. The concrete base and ramp is to be poured by mid-July. The in-stream work should be starting up as soon as the stream flow drops to an acceptable level.
 - The Third Street Enhancement project is moving forward even though we have to deal with one of the utilities being in conflict a nine separate locations. Due to these conflicts the city had to move its' water main to the center of the road for about 1300 feet. Other than that the contractor is working very hard to keep the project on schedule as best they can.
 - The hospital has offered to assist the city in moving out of the old shop building and yard as soon as possible. We greatly appreciate their assistance.
 - The Kinsman Building is nearly ready for the city to move in. Staff has already started building the storage shelves in the building. We have about 248 feet of shelving to build and we have over 100 feet built at this time.

Memo

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



To: Honorable Mayor and City Council Members

From: David Mattison, City Planner *DM*

Date: July 12, 2012

Re: June 2012 Monthly Report City Planning Department

♦ **Building/Zoning Permits issued:**

- ▶ Accessory structure at 1700 Ninth Street (Liberty Elementary School),
- ▶ Address Issuance for Goodwill at 2600 North Main,
- ▶ Interior Remodel at 218 Pacific Avenue,
- ▶ Interior Remodel at 214 Ivy Avenue,
- ▶ Covered Deck at 1508 Sixth Street,
- ▶ Fireworks Stand at 2207 North Main,
- ▶ Fireworks Stand at 2500 North Main ,
- ▶ Residential Addition at 4110 Third Street,
- ▶ Accessory Structure at 600 Madrona Avenue,
- ▶ Demolition of Safeway Building (North Main),
- ▶ Interior Remodel at 412 Marolf Loop Road.

♦ **Sign Permits issued:**

- ▶ Directional Signs (6) for Master Gardener Tour,
- ▶ Directional Signs (2) for Elks Lodge,
- ▶ Free-standing Sign for the Shopper,
- ▶ Events Signs (2) for Tillamook County Fair,
- ▶ Digital Reader-board sign for Cordelia's Building.

♦ **Electrical/Mechanical/Plumbing Permits issued:**

PENDING

COUNTY

SUBMITTAL

♦ **Special Projects:**

- ▶ Street Vacation for portions of Ash Avenue and Second Street (Hospital),
- ▶ Redevelopment of City – County IGA,
- ▶ Zoning Ordinance #979 Selected Section Amendments,
- ▶ Comprehensive Plan Amendment – notice to State for first hearing August 2, 2012.

♦ **Meetings/Correspondence:**

- ▶ Meeting with Tom Tone regarding Accessory Buildings at Liberty School (06/01/12),
- ▶ Planning Commission Hearings (06/07/12 & 06/28/12),

- ▶ Correspondence with Liane Welch, County Public Works regarding Third Street driveways (06/11/12, 06/18/12),
- ▶ Meeting with Patrick Wingard regarding Comprehensive Plan Amendments (06/13/12),
- ▶ Meeting with Bob Garinger regarding storage building construction on Hwy 101 in Floodway (06/14/12),
- ▶ Meeting with Mayor and Council regarding recycling (06/21/12),
- ▶ Meeting with Tillamook County General Hospital Staff regarding Third Street crosswalk (06/27/12),
- ▶ Department Head Meeting (06/29/12).



Upcoming Event and Changes:

- ▶ Planning Commission Meetings
 - Zoning Ordinance Amendment Workshop (07/12/12),
 - Comprehensive Plan Amendment First Evidentiary Hearing (08/02/12),
- ▶ Implementation of new land use fee schedule – July 1, 2012 (*includes 1.1% Community Development Fee – based on project valuation*).



Staff Report City Of Tillamook

Date: July 12, 2012

To: Honorable Mayor and Members of City Council

From: Jamy Wilson, Finance Officer

RE: Finance Reports

Below is a summary of our **General Checking and Investment Accounts** through the end of **June 2012**. Also the current **Transient Room Tax Table** is also attached with the Chamber 10% portion included.

LGIP #4455 (0.60%)	\$1,782,855.05
Bank Of Astoria Accounts General Checking (0.15%)	\$ 596,344.30
Water SDC (0.60%)	\$ 199,811.62
Sewer Fees (0.60%)	\$ 87,129.55
Bicycle/Pedways (0.60%)	\$ 9,030.17
Debt Reserve (0.60%)	\$ 276,258.04
Water Bonds (0.15%)	\$ 442,803.19
Totals	\$3,394,231.92

City Of Tillamook TRT Monthly Revenue											
Hotel/Motel		Mar-12		Apr-12		May-12		Jun-12		Jul-12	
Total Tax		14,059.29		18,104.60		14,834.53		14,880.39		12,154.90	
10 % Of Tax		1,405.90		1,810.43		1,483.42		1,488.04		1,215.49	
Checks to Chamber	3/19	1,405.90	4/16	1810.43	5/7	1483.42	6/4				
TRT Monthly Revenue w/10% Tillamook Chamber breakdown											

If you have any questions, please let me know.



COUNCIL MEMBERS: SHIRLEY KALKHOVEN, CHAIR GARRY BULLARD KEN CROWE CONNIE GREEN
MARIE HEIMBURG RICK KNEELAND LINDA MCCrackEN DOUG MONTGOMERY
JENNIFER PURCELL AMY REIERSGAARD SHAWN REIERSGAARD LEILA SALMON
DAVID YAMAMOTO
COMMUNITY ADVISORS: DAN BIGGS MARLENE PUTMAN VALERIE SUTTON
COMMISSIONERS: CHARLES HURLIMAN TIM JOSI MARK LABHART

June 20, 2012

City of Tillamook
210 Laurel Ave
Tillamook OR 97141



Subject: Strategic Vision Awards 2012

The Tillamook County Futures Council is now calling for citizen nominations for the 2012 Strategic Vision Awards. Nominees should be individuals or organizations with projects or ongoing activities that are helping Tillamook County in one of six vision categories:

- Economy
- Growth & Development
- Health & Human Services
- Natural Environment
- Society & Culture
- Youth & Education

This year we are asking your organization's help with nominations. Please consider those within and also outside of your organization, who have gone above and beyond in service to their community, and take a moment to complete the enclosed nomination form. Please feel free to make as many copies as you need. The form is also available to download from our website at www.tillamookfutures.org. Nominations should be postmarked by August 15, 2012.

All nominees will be celebrated and winners announced at the fifth annual Vision Awards Banquet on October 2, 2012. This year's event will be held at the Pine Grove Community House in Manzanita.

Thank you very much for everything you do in service to Tillamook County residents. We look forward to receiving your nominations.

Sincerely,

Shirley Kalkhoven
Chair
Tillamook County Futures Council



PO Box 6
NEHALEM, OREGON 97131
503 - 368 - 2669
WWW.TILLAMOOKFUTURES.ORG
JANE DUNKIN, PROJECT COORDINATOR
EMAIL: JANE@TILLAMOOKFUTURES.ORG

2012 VISION AWARD NOMINATION

*MAIL BY AUGUST 15, 2012

PLEASE SELECT ONLY ONE VISION CATEGORY:

- | | |
|---|---|
| <input type="checkbox"/> GROWTH AND DEVELOPMENT | <input type="checkbox"/> SOCIETY AND CULTURE |
| <input type="checkbox"/> ECONOMY | <input type="checkbox"/> HEALTH, HUMAN SERVICES |
| <input type="checkbox"/> NATURAL ENVIRONMENT | <input type="checkbox"/> YOUTH AND EDUCATION |

NOMINEE: _____

NOMINEE IS AN: ☐ INDIVIDUAL ☐ GROUP OR ORGANIZATION

IF INDIVIDUAL: ☐ SALARIED ☐ VOLUNTEER

USING THE VISION GOALS LISTED ON PG 2, DESCRIBE HOW THE NOMINEE HELPS TO MEET THE VISION GOAL. ATTACH ADDITIONAL SHEETS AND SUPPORT LETTERS AS NECESSARY. INCLUDE INFORMATION IN THE FOLLOWING AREAS WHERE APPROPRIATE:

- GEOGRAPHIC AREA INFLUENCED BY NOMINEE'S WORK
- NUMBER OF INDIVIDUALS OR GROUPS SERVED
- IMPACT OR POTENTIAL FOR CHANGE IN TILLAMOOK COUNTY
- LENGTH OF SERVICE AND LASTING INFLUENCE OF NOMINEE

SHIRLEY KALKHOVEN,
CHAIR

SHAWN REIERSGAARD,
VICE CHAIR

GARRY BULLARD

KEN CROWE

CONNIE GREEN

MARIE HEIMBURG

RICK KNEELAND

LINDA MCCrackEN

DOUG MONTGOMERY

JENNIFER PURCELL

AMY REIERSGAARD

LEILA SALMON

DAVID YAMAMOTO

HOW DO WE CONTACT THE NOMINEE?

IF NOMINEE IS AN ORGANIZATION, PLEASE PROVIDE A CONTACT NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ EMAIL: _____

WEBSITE: _____

HOW DO WE CONTACT YOU?

NOMINATED BY (PLEASE PROVIDE YOUR NAME & ADDRESS): _____

PHONE: _____ EMAIL: _____



PO Box 6
NEHALEM, OREGON 97131
503 - 368 - 2669
WWW.TILLAMOOKFUTURES.ORG
JANE DUNKIN, PROJECT COORDINATOR
EMAIL: JANE@TILLAMOOKFUTURES.ORG

VISION CATEGORY DESCRIPTIONS

- ☐ **GROWTH & DEVELOPMENT**
 - Manage growth to support the community vision
 - Improve infrastructure
 - Encourage alternative modes of transportation
 - Effectively prepare for and respond to natural hazards
- ☐ **ECONOMY**
 - Support traditional economic base in forestry, fishing, and agriculture
 - Provide vocational and job training opportunities
 - Diversify the economy
 - Provide living wage jobs
 - Plan for and expand tourism and recreation
 - Promote the development of affordable housing
- ☐ **NATURAL ENVIRONMENT**
 - Provide high quality wildlife habitat
 - Promote high quality waterways
 - Encourage the recycling of waste products
- ☐ **SOCIETY & CULTURE**
 - Protect rural atmosphere
 - Promote citizen involvement
 - Enhance art and culture opportunities
 - Promote lifelong learning
- ☐ **HEALTH & HUMAN SERVICES**
 - Ensure access to health care and human services for all
 - Promote healthy lifestyles
 - Ensure availability and accessibility of human services
- ☐ **YOUTH & EDUCATION**
 - Provide youth activities
 - Actively involve youth in the community
 - Provide youth with employable skills
 - Promote quality education

SHIRLEY KALKHOVEN,
CHAIR

SHAWN REIERSGAARD,
VICE CHAIR

GARRY BULLARD

KEN CROWE

CONNIE GREEN

MARIE HEIMBURG

RICK KNEELAND

LINDA MCCrackEN

DOUG MONTGOMERY

JENNIFER PURCELL

AMY REIERSGAARD

LEILA SALMON

DAVID YAMAMOTO

Accounts Payable

Computer Check Proof List

User: adm

Printed: 07/13/2012 - 3:46 PM



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4934 12-1710	A Affordable Carpet Cleaning S City Hall janitorial services-June 2012 Check Total:	420.00 420.00	07/16/2012	Check Sequence: 1 010-10-53240	ACH Enabled: No
Vendor:4387 3706	All Starr Signs Paint protection strips-Wtr dump truck Check Total:	150.00 150.00	07/16/2012	Check Sequence: 2 021-03-53252	ACH Enabled: No
Vendor:4985 81280	American Chamber of Commerce R Oregon Human Resources Manual-AD Check Total:	111.00 111.00	07/16/2012	Check Sequence: 3 010-03-53270	ACH Enabled: No
Vendor:4671 1363.00-01	Anderson Geological Asbestos survey/ old Safeway,N Main Check Total:	2,000.00 2,000.00	07/16/2012	Check Sequence: 4 020-20-53550	ACH Enabled: No
Vendor:4047 5109	Aufdermauer Trucking & Excavat Ditch Cleaning-Hospital/City Shop Check Total:	2,600.00 2,600.00	07/16/2012	Check Sequence: 5 020-20-53130	ACH Enabled: No
Vendor:0041 12369 12381	Bell's Office Machines (6) 24x36 copies, misc. supplies (2) 24x36 copies Check Total:	23.15 4.00 27.15	07/16/2012 07/16/2012	Check Sequence: 6 020-20-53230 020-20-53230	ACH Enabled: No
Vendor:4924 1752 1829 1864	Blue Heron Vending & Coffee Se June 2012 rental, 3 water-City Hall 2 water-City Hall 4 water, Jy '12 rental-City Hall	31.00 14.00 38.00	07/16/2012 07/16/2012 07/16/2012	Check Sequence: 7 010-10-53240 010-10-53240 010-10-53240	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	83.00			
Vendor:0028	Boyd's Implement Service, LLC			Check Sequence: 8	ACH Enabled: No
12-54486	Construct hydraulic hose-St Div	25.81	07/16/2012	020-20-53210	
12-54582	Replace skirt & skids-Sweeper	524.55	07/16/2012	020-20-53210	
12-54691	Fittings-WW Div	146.54	07/16/2012	022-22-53230	
	Check Total:	696.90			
Vendor:4987	Holly Byrum			Check Sequence: 9	ACH Enabled: No
071312	Refund to owner/Hoffert pmt-2610 7th	235.87	07/16/2012	021-01-53260	
	Check Total:	235.87			
Vendor:3076	Carquest Auto Parts Stores			Check Sequence: 10	ACH Enabled: No
1902-250339	Vactor pump connector-Wtr Div	34.09	07/16/2012	021-03-53252	
1902-250628	Sweeper-Oil,hydraulic fluid, filters	171.76	07/16/2012	020-20-53210	
1902-250663	Sweeper-Oil	17.45	07/16/2012	020-20-53210	
1902-250755	Flow-thru brush-Police (307)	18.99	07/16/2012	010-07-53250	
1902-250861	Filters, oil-St Div	45.37	07/16/2012	020-20-53210	
	Check Total:	287.66			
Vendor:4478	CenturyLink Communications, In			Check Sequence: 11	ACH Enabled: No
6.21.12 Stmt-1	#313702676(503-842-4155) WWTP	216.03	07/16/2012	022-22-53420	
6.21.12 Stmt-2	#313245010(503-842-7706) 12th St Lift St	44.54	07/16/2012	022-22-53420	
6.21.12 Stmt-3	#314146376(503-842-3060) Filter Plant	177.90	07/16/2012	021-01-53420	
6.21.12 Stmt-4	#313364492(503-842-2091) Swr Lift Statio	42.27	07/16/2012	022-22-53420	
6.21.12 Stmt-5	#313436814(503-842-2578) Swr Lift St	42.27	07/16/2012	022-22-53420	
	Check Total:	523.01			
Vendor:4478	CenturyLink Communications, In			Check Sequence: 12	ACH Enabled: No
320019512-6/12	Long Distance Through 6/21/12	0.20	07/16/2012	022-22-53420	
	Check Total:	0.20			
Vendor:4222	CH2M Hill, Inc.			Check Sequence: 13	ACH Enabled: No
A12-1019	Water testing 6/8/12-WW Div	102.00	07/16/2012	022-22-53440	
	Check Total:	102.00			
Vendor:4262	Charter Communications			Check Sequence: 14	ACH Enabled: No
6.25.12 Stmt	503-815-8217, 7/5 thru 8/4/12	146.01	07/16/2012	010-01-53050	
6.26.12 Stmt	503-815-1900, 7/12 thru 8/5/12	34.00	07/16/2012	010-07-53420	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7.1.12 Stmt	503-842-6152&842-6112, 7/11 to 8/10/12	145.71	07/16/2012	020-20-53420	
7.3.12 Stmt	503-842-8339 7/13 to 8/12/12	31.84	07/16/2012	021-01-53420	
7.3.2012 Stmt	503-842-2161, 7/13 to 8/12/12	31.76	07/16/2012	022-22-53420	
	Check Total:	389.32			
Vendor:0102	City Sanitary Service			Check Sequence: 15	ACH Enabled: No
6/12 Stmt-1	WWTP garbage, Acct 05048, June '12	193.20	07/16/2012	022-22-53210	
6/12 Stmt-2	17 City Garbage cans, Acct 04498, Jn '12	277.10	07/16/2012	070-70-53365	
6/12 Stmt-3	,Police Garbage, Acct 04248 June '12	47.00	07/16/2012	010-07-53200	
6/12 Stmt-4	Goodspeed Pk, Acct 05835, June '12	47.75	07/16/2012	020-20-53350	
6/12 Stmt-5	Council cleanup-Beautification 2012	133.32	07/16/2012	070-70-53365	
	Check Total:	698.37			
Vendor:0103	Clyde West			Check Sequence: 16	ACH Enabled: No
222526	Sweeper hood & curtain replc & repair	1,444.01	07/16/2012	020-20-53210	
222697	2 Sweeper skids	1,225.10	07/16/2012	020-20-53210	
	Check Total:	2,669.11			
Vendor:0089	Coast Printing and Stationary			Check Sequence: 17	ACH Enabled: No
H6278	Rubberbands-paint cone msgs	3.15	07/16/2012	020-20-53230	
H6514	1000 business cards-Wright	89.00	07/16/2012	010-07-53270	
H6518	500 Water/Sewer applications	49.80	07/16/2012	021-02-53270	
	Check Total:	141.95			
Vendor:4442	CoastCom, Inc.			Check Sequence: 18	ACH Enabled: No
7062	Dark fiber lease & internet-July '12 -PD	100.00	07/16/2012	010-07-53420	
	Check Total:	100.00			
Vendor:0082	Columbia Fire & Safety Co.			Check Sequence: 19	ACH Enabled: No
2015	Police fire extinguisher annual maint.	48.50	07/16/2012	010-07-53210	
	Check Total:	48.50			
Vendor:4804	Computer Support & Services, L			Check Sequence: 20	ACH Enabled: No
1693	IT Serv Contract- June 2012	35.00	07/16/2012	021-06-53020	
1693	IT Serv Contract- June 2012	35.00	07/16/2012	010-10-53240	
1693	IT Serv Contract- June 2012	35.00	07/16/2012	022-22-53210	
1703	Exchg email Std & backup for 7/12	13.84	07/16/2012	022-22-53210	
1703	Exchg email Std & backup for 7/12	19.01	07/16/2012	021-06-53020	
1703	IT cont. over-June 2012,Exchg email Std	74.07	07/16/2012	010-07-53240	
1703	IT cont. over-June 2012,Exchg email Std	488.03	07/16/2012	010-10-53240	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1703	Exchg email Std, 7/12	1.28	07/16/2012	020-20-53130	
1735	Portion of anti-virus/spam filter	420.00	07/16/2012	022-22-53210	
1735	Portion of anti-virus/spam filter	600.00	07/16/2012	010-10-53240	
1735	Portion of anti-virus/spam filter	60.00	07/16/2012	020-20-53230	
1735	Portion of anti-virus/spam filter	480.00	07/16/2012	010-07-53240	
1735	Portion of anti-virus/spam filter	600.00	07/16/2012	021-06-53020	
	Check Total:	2,861.23			
Vendor:4892 June 2012	Cheryl Davy Council stipend, June 4 & 18, 2012 Check Total:	50.00 50.00	07/16/2012	Check Sequence: 21 010-01-53415	ACH Enabled: No
Vendor:4517 14300429 14300429	De Lage Landen Public Finance Oce 2522-PD 25014782, 7/1-7/31/12 Oce 3522-C Hall 25014782, 7/1-7/31/12 Check Total:	186.68 179.75 366.43	07/16/2012 07/16/2012	Check Sequence: 22 010-10-53240 010-10-53240	ACH Enabled: No
Vendor:6000 67857-062912	DMV Records Policy Unit DMV records ordered June 2012 Check Total:	6.00 6.00	07/16/2012	Check Sequence: 23 010-07-53720	ACH Enabled: No
Vendor:4514 91547 91548 91550 91551 91552 91553 91846 91847	EC Electrical Construction Co. Run time on meters on blower-WW Div Install generator switch-Brookfield Ave Replace control panel-N Main Ave Generator connection-Brookfield Ave Troubleshoot RDT wire solenoid-WW Div Replace bad pump-2500 N Main Ave Install transfer switch-3905 Alder Ln #2 Install transfer switch-3905 Alder Ln #2 Check Total:	584.42 1,837.52 472.46 719.28 179.82 705.24 1,702.00 1,020.00 7,220.74	07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 24 022-22-53210 022-22-53220 022-22-53220 022-22-53220 022-22-53210 022-22-53220 021-04-53200 021-04-53200	ACH Enabled: No
Vendor:4860 530200007278	FedEx Office Water Quality reports 2011 Check Total:	1,742.96 1,742.96	07/16/2012	Check Sequence: 25 021-02-53270	ACH Enabled: No
Vendor:4454 216100 312351-2 315621	Ferguson Enterprises, Inc. #30 (6) Grip ring accy packs-Wtr Div 60 customer water valves-Wtr Div (9) saddles-Wtr Div	918.18 316.20 509.75	07/16/2012 07/16/2012 07/16/2012	Check Sequence: 26 021-06-53250 021-06-55065 021-06-53250	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
316101	(6) gaskets & bolt sets-Wtr Div	158.70	07/16/2012	021-06-55065	
316772	Pipe & fittings-WW Div	1,373.25	07/16/2012	022-22-53230	
316792	(4) 6x4 saddles-WW Div	1,331.20	07/16/2012	022-22-54060	
317436	(4) 6" gate valves,10 accy pks,valves-Wt	4,356.68	07/16/2012	021-06-55065	
	Check Total:	8,963.96			
Vendor:4347 S401705	Fluid Connector Products, Inc. Fittings-Wtr Div Check Total:	176.20 176.20	07/16/2012	Check Sequence: 27 021-04-53200	ACH Enabled: No
Vendor:4752 June 2012	Steve Forster Council stipend, June 18, 2012 Check Total:	25.00 25.00	07/16/2012	Check Sequence: 28 010-01-53415	ACH Enabled: No
Vendor:6038 June 2012	Matthew Harris Council stipend, June 4 & 18, 2012 Check Total:	50.00 50.00	07/16/2012	Check Sequence: 29 010-01-53415	ACH Enabled: No
Vendor:0198 33257-12/13 73181 74064 74095	Headlight Herald 1 yr subscription Acct 33257-HHerald Pub Ntc-Business Licenses 6/6/12 Pub Ntc-HH Web Ad-Tillamook City budget Pub Ntc-Business Licenses 6/1312 Check Total:	29.50 54.80 399.00 54.80 538.10	07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 30 010-07-53270 010-03-53190 010-03-53190 010-03-53190	ACH Enabled: No
Vendor:4378 June 2012	Doug Henson Council stipend, June 4 & 18, 2012 Check Total:	50.00 50.00	07/16/2012	Check Sequence: 31 010-01-53415	ACH Enabled: No
Vendor:4483 17	Hidden Acres Greenhouse Planted containers Check Total:	1,000.00 1,000.00	07/16/2012	Check Sequence: 32 070-70-53365	ACH Enabled: No
Vendor:4301 CITY.05.21.12 CITY.06.18.12	Jane Scott Video Productions Video taping CC mtg 5/7 & 21,2012, 2 DV Video taping CC mtg 6/4 & 18,2012, 2 DVD Check Total:	520.00 520.00 1,040.00	07/16/2012 07/16/2012	Check Sequence: 33 010-01-53050 010-01-53050	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0241	Kimmel's Hardwares & Houseware			Check Sequence: 34	ACH Enabled: No
13128	2 buckets,brushes, bottled water-Wtr Div	43.70	07/16/2012	021-02-53250	
13201	2 hand truck wheels, 2 cap nuts-Wtr Div	21.28	07/16/2012	021-02-53250	
13203	Pump & bags for Wtr Div vactor truck	231.99	07/16/2012	021-03-53252	
13209	Hose adapters, bushings-Wtr Div	20.96	07/16/2012	021-02-53250	
13388	4 cs bottled water-Wtr Div	30.76	07/16/2012	021-02-53250	
	Check Total:	348.69			
Vendor:0255	League of Oregon Cities			Check Sequence: 35	ACH Enabled: No
13197	LOC annual membership FY12-13	3,706.69	07/16/2012	010-01-53080	
	Check Total:	3,706.69			
Vendor:4497	Les Schwab Warehouse Center			Check Sequence: 36	ACH Enabled: No
22200005920	Car #10, 2 tires, vlv stems, spin bal-PD	307.56	07/16/2012	010-07-53250	
22200005923	E227839, Battery & install-PD	100.44	07/16/2012	010-07-53250	
22200006117	Tahoe, 2 tires, thrust angle alignment, etc	437.75	07/16/2012	010-07-53250	
	Check Total:	845.75			
Vendor:0263	Local Government Personnel Ins			Check Sequence: 37	ACH Enabled: No
6.18.12	LGPI Conference Reg-Wyntergreen	285.00	07/16/2012	010-03-53070	
6.25.12	LGPI Conference Reg-Wilson	285.00	07/16/2012	010-03-53380	
8725	LGPI Membership FY 12-13	561.00	07/16/2012	010-01-53080	
	Check Total:	1,131.00			
Vendor:4472	Marc Nelson Oil Products			Check Sequence: 38	ACH Enabled: No
CL92170	01-0006091, Wtr fuel 6/1 to 6/16/12	1,069.55	07/16/2012	021-03-53140	
CL92170	01-0006091, WWTP fuel 6/1 to 6/16/12	179.29	07/16/2012	022-22-53140	
CL92170	01-0006091, Street fuel 6/1 to 6/16/12	463.75	07/16/2012	020-20-53140	
CL93799	01-0006091, Wtr fuel 6/15 to 6/30/12	555.79	07/16/2012	021-03-53140	
CL93799	01-0006091, Street fuel 6/15 to 6/30/12	444.21	07/16/2012	020-20-53140	
CL93799	01-0006091, WWTP fuel 6/15 to 6/30/12	142.18	07/16/2012	022-22-53140	
	Check Total:	2,854.77			
Vendor:0958	Joseph Martin			Check Sequence: 39	ACH Enabled: No
June 2012	Council stipend, June 4 & 18, 2012	50.00	07/16/2012	010-01-53415	
	Check Total:	50.00			
Vendor:4440	Mary Veek-Kendrick			Check Sequence: 40	ACH Enabled: No
1007	Wastewater janitorial, June 2012	400.00	07/16/2012	022-22-53210	
1008	Police Janitorial, June 2012	250.00	07/16/2012	010-07-53200	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	650.00			
Vendor:4986 6.18.12	McDonald's Tillamook Reimb over payment on 12-13 Bus Lic. Check Total:	150.00 150.00	07/16/2012	Check Sequence: 41 010-03-53800	ACH Enabled: No
Vendor:0290 50077 50252 50505 50514	NAPA Auto Parts Door Handle-Wtr Div Wiper blades (2)-Wtr Div (2)Thermostats-St Sweeper front motor Halogen lamp-sweeper Check Total:	7.99 16.98 51.22 7.69 83.88	07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 42 022-22-53250 021-03-53252 020-20-53210 020-20-53210	ACH Enabled: No
Vendor:6004 11-201206	Net Assets Corporation Title Searches for the month of June '12 Check Total:	30.00 30.00	07/16/2012	Check Sequence: 43 010-10-53350	ACH Enabled: No
Vendor:4489 3859	New Age Car Wash 1 touch free truck wash-Wtr Div Check Total:	7.00 7.00	07/16/2012	Check Sequence: 44 021-03-53252	ACH Enabled: No
Vendor:4041 32898	Northstar Chemical, Inc. 16560 lbs sodium bisulfite-WW Div Check Total:	6,829.60 6,829.60	07/16/2012	Check Sequence: 45 022-22-53040	ACH Enabled: No
Vendor:4609 389	Northwest Media Consultants Web services, June 2012 Check Total:	140.50 140.50	07/16/2012	Check Sequence: 46 010-10-53370	ACH Enabled: No
Vendor:4926 05-12 #1674 06-12 #1677	NW Engineers Safeway site; meetings thru 6/30/12 DEQ Cross Conn & Storm MP thru 6/30/12 Check Total:	440.00 969.38 1,409.38	07/16/2012 07/16/2012	Check Sequence: 47 020-20-53550 022-22-53360	ACH Enabled: No
Vendor:4824 3805-224322 3805-225287 3805-226176	O'Reilly Automotive Stores, In Trailer adapter, motor oil-St Div Vactor pump connector-Wtr Div Creeper, headlight-Wtr Div	14.78 14.77 63.98	07/16/2012 07/16/2012 07/16/2012	Check Sequence: 48 020-20-53210 021-03-53252 021-03-53252	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	93.53			
Vendor:6003	Oce Imagistics			Check Sequence: 49	ACH Enabled: No
263293	Copies W3522-Front, 5/18 to 6/18/12	472.00	07/16/2012	010-10-53240	
263610	Copies WZB45-CR, 5/18 to 6/18/12	12.47	07/16/2012	010-10-53240	
263794	Copies W2522-PD, 5/18 to 6/18/12	66.41	07/16/2012	010-10-53240	
	Check Total:	550.88			
Vendor:4593	Office Depot			Check Sequence: 50	ACH Enabled: No
613534088001	2 name plates, holder-Donowho	20.45	07/16/2012	010-03-53270	
614164399001	Bx 25 red clear front report covers-TURA	16.98	07/16/2012	010-03-53270	
615853547001	4'x3' cork board-TURA	61.39	07/16/2012	010-03-53270	
615853579001	2 bx pocket dividers-Ord/Agmts/Res	7.68	07/16/2012	010-03-53270	
	Check Total:	106.50			
Vendor:4081	OfficeMax Incorporated			Check Sequence: 51	ACH Enabled: No
210087	Portion of paper	15.23	07/16/2012	010-05-53270	
210087	2 bx sheet protectors, stapler-Admin	52.39	07/16/2012	010-03-53270	
210087	Portion of paper	39.69	07/16/2012	010-01-53270	
210087	Portion of paper	1.32	07/16/2012	021-02-53270	
210087	Portion of paper	53.36	07/16/2012	010-03-53270	
210206	Bx (5) legal hard cvr expandable wallets	9.95	07/16/2012	010-05-53270	
230214	3 bx folders for 12-13 AP folders	36.00	07/16/2012	010-03-53270	
364261	(2)highlighter sets,retractable perm mkr	29.60	07/16/2012	021-02-53270	
	Check Total:	237.54			
Vendor:4085	OR Dept of Administrative Ser			Check Sequence: 52	ACH Enabled: No
ARQ11312	ORCPP program 2012-2013	225.00	07/16/2012	022-22-53240	
ARQ11312	ORCPP program 2012-2013	225.00	07/16/2012	021-02-53080	
ARQ11312	ORCPP program 2012-2013	225.00	07/16/2012	010-03-53080	
ARQ11312	ORCPP program 2012-2013	225.00	07/16/2012	010-07-53060	
	Check Total:	900.00			
Vendor:0125	OR Dept of Environmental Qual			Check Sequence: 53	ACH Enabled: No
R91565 8/1/12 i	Loan #R91565, interest	509.00	07/16/2012	022-10-56145	
R91565 8/1/12 p	Loan #R91565, principal	18,124.00	07/16/2012	022-10-56140	
	Check Total:	18,633.00			
Vendor:0336	OR Dept of Revenue			Check Sequence: 54	ACH Enabled: No
June '12	UA Assessments-June 2012	1,153.00	07/16/2012	010-00-41110	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
June 2012	Other State Fee-June 2012	47.86	07/16/2012	010-00-41080	
	Check Total:	1,200.86			
Vendor:0388 6.26.12	Donita Parks Reimb EPA Form 2A mapping-WW Div Check Total:	40.00 40.00	07/16/2012	Check Sequence: 55 022-22-53230	ACH Enabled: No
Vendor:4447 5091 5091 5091 5091	Pauly, Rogers, and Co., P.C. June 30,2012 Audit, Financial Stmt Prep June 30,2012 Audit, Financial Stmt Prep June 30,2012 Audit, Financial Stmt Prep June 30,2012 Audit, Financial Stmt Prep Check Total:	1,550.40 1,550.40 1,958.40 3,100.80 8,160.00	07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 56 020-20-53065 022-22-53065 021-01-53065 010-10-53065	ACH Enabled: No
Vendor:4851 PC140012359	Peterson Backhoe repair-Wtr Div Check Total:	1,087.10 1,087.10	07/16/2012	Check Sequence: 57 021-03-53252	ACH Enabled: No
Vendor:0389 6.1.12 6.16.12 6.28.12 6.6.12 7.6.12 7.9.12	Petty Cash-City of Tillamook Paint primer-City Recorder's office Dish soap,sponges, etc-City Hall Gift certificate-Tim Dolan Postage for grant application Map copies-WW Div grant app Shelves-chamber & Wifi Check Total:	7.98 6.00 25.00 2.50 4.00 21.00 66.48	07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 58 010-10-53230 010-10-53230 010-03-53800 010-03-53300 022-22-53230 010-03-53270	ACH Enabled: No
Vendor:4388 7/10/12 7/10/12 7/10/12 7/10/12 7/10/12 7/10/12	Pitney Bowes Reserve Account Prepaid Postage - Machine Prepaid Postage - Machine Prepaid Postage - Machine Prepaid Postage - Machine Prepaid Postage - Machine Prepaid Postage - Machine Check Total:	148.59 29.76 2.73 53.90 163.05 101.97 500.00	07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 59 070-70-52135 010-05-53300 022-22-53300 010-07-53300 021-01-53300 010-03-53300	ACH Enabled: No
Vendor:6024 I329609-IN I329648-IN	Pollard Water 2 Manhole cover hooks-Wtr Div Pipe tong-Wtr Div	63.19 2,521.00	07/16/2012 07/16/2012	Check Sequence: 60 021-02-53211 021-06-53250	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,584.19			
Vendor:4470 1341163324	PostaBox UPS shipment-The Radar Shop-PD Check Total:	13.07 13.07	07/16/2012	Check Sequence: 61 010-07-53300	ACH Enabled: No
Vendor:4688 50529429-Jy '12	Protection One Alarm Monitorin Security Service 7/17 to 8/16/12 Check Total:	54.95 54.95	07/16/2012	Check Sequence: 62 010-07-53240	ACH Enabled: No
Vendor:4973 POR12040086	Ricoh USA, Inc. WWTP electronic doc mgmt Check Total:	2,802.22 2,802.22	07/16/2012	Check Sequence: 63 022-22-53370	ACH Enabled: No
Vendor:0407 1206-900223 1206-900251 1206-900452 1206-900823 1206-901018 1206-904436 1206-906623 1206-906631	Rosenberg Builder's Supply Inc Trash bags,cable ties,duct tape-Parade Fittings,packing & strapping tape-WW Div Fittings,pvc primer,pipe cement-WW Div 2pk 6V batteries, 16pk AA batteries-WW D Continuous hinge,handle sash lift,pail Cable ties-Parade (4)2x4-8, bits,drywall screws,etc. Snap hook w/eye,nut,bolt,washer-WW Div Check Total:	38.52 96.21 69.94 34.97 28.95 17.85 25.55 20.07 332.06	07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 64 070-70-53365 022-22-53230 022-22-53230 022-22-53230 022-22-53230 070-70-53365 022-22-53230 022-22-53230	ACH Enabled: No
Vendor:0437 37406	S & W Electric Works, Inc. GE Myers rebuilt sump pump 1hp-WW Div Check Total:	686.00 686.00	07/16/2012	Check Sequence: 65 022-22-53470	ACH Enabled: No
Vendor:4728 June 2012	John Sandusky Council stipend, June 4 & 18, 2012 Check Total:	50.00 50.00	07/16/2012	Check Sequence: 66 010-01-53415	ACH Enabled: No
Vendor:3094 593-Jn 2012	Sheldon Oil Company Police fuel-June 2012 Check Total:	1,526.49 1,526.49	07/16/2012	Check Sequence: 67 010-07-53140	ACH Enabled: No
Vendor:4214 RS-7183	The Radar Shop Serviced & certified Radar unit #555-PD	132.50	07/16/2012	Check Sequence: 68 010-07-53210	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	132.50			
Vendor:4819 070613	Tillamook Animal Shelter, Inc. Animal shelter Apr thru June 11, 2012 Check Total:	175.00 175.00	07/16/2012	Check Sequence: 69 010-07-53060	ACH Enabled: No
Vendor:0526 June 2012	Tillamook Chamber of Commerce 10% TRT, June 2012 Check Total:	1,488.00 1,488.00	07/16/2012	Check Sequence: 70 070-00-41230	ACH Enabled: No
Vendor:0862 58171/1 59467/1 60066/1	Tillamook Co. Creamery Assoc (16) gal chlorine,brush for tanks-Wtr Di (4) 15 gal chlorine-Wtr Div (5) 15 gal chlorine-Wtr Div Check Total:	101.63 131.96 164.95 398.54	07/16/2012 07/16/2012 07/16/2012	Check Sequence: 71 021-04-53040 021-04-53040 021-04-53040	ACH Enabled: No
Vendor:4740 6/26/12	Tillamook Co. Sheriff's Office Sheriff patrol coverage May-June 2012 Check Total:	2,933.13 2,933.13	07/16/2012	Check Sequence: 72 010-07-53060	ACH Enabled: No
Vendor:0498 226008-937 227027-937 227558-937	Tillamook Co. Solid Waste WW Div trash run City trash run City trash run Check Total:	17.00 17.00 17.00 51.00	07/16/2012 07/16/2012 07/16/2012	Check Sequence: 73 022-22-53230 020-20-53350 020-20-53350	ACH Enabled: No
Vendor:0525 June 2012	Tillamook Co. Treasurer LEMLA Assessments paid, June 2012 Check Total:	59.78 59.78	07/16/2012	Check Sequence: 74 010-00-41090	ACH Enabled: No
Vendor:0502 126120 126130 126773 126843 126889 126890 126939 126966	Tillamook Farmer's Co-op 2" galv cap-St Div 14 pr nitrile gloves-Wtr Div Gal concentrated Killzall-Safeway Locate paint-St Div Gal herbicide-Parks Hose mender 1/2"-St Div Boots/Hickman, nitrile gloves-Wtr Div Gal outdoor cleaner-St Div shop	4.49 50.28 31.49 24.79 25.99 1.61 110.65 9.53	07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 75 070-70-53375 021-02-53250 020-20-53550 020-20-53230 020-20-53350 020-20-53230 021-02-53250 020-20-53230	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	258.83			
Vendor:0505	Tillamook Motor Company			Check Sequence: 76	ACH Enabled: No
136963	F250 tail light assembly-St Div	58.40	07/16/2012	020-20-53210	
87457	Tahoe-lube,oil,filter serv-PD	42.95	07/16/2012	010-07-53250	
87479	Troxel Ram 2500-lube,oil,filter serv-PD	70.50	07/16/2012	010-07-53250	
88000	E227835,lube,oil,filter serv-PD	42.95	07/16/2012	010-07-53250	
88011	E227835,Complete brake job-PD	679.38	07/16/2012	010-07-53250	
	Check Total:	894.18			
Vendor:0510	Tillamook PUD			Check Sequence: 77	ACH Enabled: No
6/2012 Stmt-1	12874-512, 3497 Kephart Rd Wtr Dept	42.05	07/16/2012	021-04-53430	
6/2012 Stmt-10	19915-515, Lift Station Front Street	66.14	07/16/2012	022-22-53430	
6/2012 Stmt-11	74209-515, City Lights	2,578.00	07/16/2012	020-20-53430	
6/2012 Stmt-12	20215-515, 108 Birch	82.00	07/16/2012	020-20-53430	
6/2012 Stmt-13	20216-515, 108 Birch	24.25	07/16/2012	020-20-53430	
6/2012 Stmt-14	20217-515, 116 Birch-Warehouse	40.49	07/16/2012	021-02-53240	
6/2012 Stmt-15	20218-515, 116 Birch-Warehouse	34.68	07/16/2012	021-02-53240	
6/2012 Stmt-16	20274-515, 4th & Main-Traffic Lights	41.81	07/16/2012	020-20-53430	
6/2012 Stmt-17	20304-515, 3rd & Main-Signals	32.17	07/16/2012	020-20-53430	
6/2012 Stmt-18	20306-515, 3rd & Pacific Signals	30.19	07/16/2012	020-20-53430	
6/2012 Stmt-19	20414-515, 210 Laurel Ave, City Hall	125.30	07/16/2012	010-10-53430	
6/2012 Stmt-2	15557-508, Lift Station 12th & Laurel	344.39	07/16/2012	022-22-53430	
6/2012 Stmt-20	20415-515, 210 Laurel Ave, City Hall	239.48	07/16/2012	010-10-53430	
6/2012 Stmt-21	20432-515, 1st & Main Avenue	44.25	07/16/2012	020-20-53430	
6/2012 Stmt-22	35062-515, Marine Park Front Street	23.07	07/16/2012	020-20-53430	
6/2012 Stmt-23	35427-509, Brookfield Rd Lift Station	95.11	07/16/2012	022-22-53430	
6/2012 Stmt-24	53747-501, Wilson Rv Lp & Hwy 101 N Sgnl	55.47	07/16/2012	020-20-53430	
6/2012 Stmt-25	65596-510, 2302 3rd St, Police Station	151.64	07/16/2012	010-07-53420	
6/2012 Stmt-26	75272-515, 210 Laurel, Transit Cntr	137.03	07/16/2012	010-10-53430	
6/2012 Stmt-27	78075-507, 845 3rd St, WWTP	3,319.14	07/16/2012	022-22-53430	
6/2012 Stmt-28	6779-401, 7995 Killam Crk Rd	283.80	07/16/2012	021-04-53430	
6/2012 Stmt-29	85596, 1815 1st, pkg lot	40.01	07/16/2012	020-20-53430	
6/2012 Stmt-3	16663-510, Restrooms Goodspeed Park	43.66	07/16/2012	020-20-53430	
6/2012 Stmt-4	16664-510, Goodspeed Park	23.20	07/16/2012	020-20-53430	
6/2012 Stmt-5	16709-510, 4th & Pacific signals	37.06	07/16/2012	020-20-53430	
6/2012 Stmt-6	17498-511, Meadow Avenue	35.54	07/16/2012	022-22-53430	
6/2012 Stmt-7	17975-511, 3610 Alder Lane Well #3	2,042.93	07/16/2012	021-04-53430	
6/2012 Stmt-8	17990-511, 3809 Alder Lane Well #2	1,541.69	07/16/2012	021-04-53430	
6/2012 Stmt-9	18512-512, 9th Street Park	26.70	07/16/2012	020-20-53430	
	Check Total:	11,581.25			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0511 K00006 K00147	Tillamook Tire Service, Inc. Used tire for sweeper Flat repair/F150-St Div Check Total:	35.00 7.50 42.50	07/16/2012 07/16/2012	Check Sequence: 78 020-20-53210 020-20-53210	ACH Enabled: No
Vendor:2051 13138	Timothy M. Dolan Professional Services Month of June '12 Check Total:	420.00 420.00	07/16/2012	Check Sequence: 79 010-03-53800	ACH Enabled: No
Vendor:0670 B042697 B042752 B042771 B042856 B042874 B042922 B043030	Tommie's Cleaners Dry Cleaning, 2 pcs, Olson Dry Cleaning, 3 pcs, Olson Dry Cleaning, 1 pc, Miller Dry Cleaning, 2 pcs, Olson Dry Cleaning, 3 pcs, Wright Dry Cleaning, 4 pcs, Coleman Dry Cleaning, 2 pcs, Coleman Check Total:	10.00 15.00 5.00 10.00 12.95 23.30 10.00 86.25	07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 80 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410	ACH Enabled: No
Vendor:0485 958331	Traffic Safety Supply Co., Inc Traffic line paint,glass beads-St Div Check Total:	4,311.63 4,311.63	07/16/2012	Check Sequence: 81 020-20-53340	ACH Enabled: No
Vendor:1066 July 2012	U.S. Postal Service Postage/water-sewer bills, July 2012 Check Total:	400.00 400.00	07/16/2012	Check Sequence: 82 021-01-53300	ACH Enabled: No
Vendor:1065 689421 694225 701995 709561	USA Bluebook (2)open top tank for hypochlorite-Wtr Di 280 vita-D-Chlor tabs,wtr pressure gauge Eyewash-WW Div (4)DPD 1 dispenser 10mL sample 1000 test Check Total:	694.67 1,313.41 27.31 625.10 2,660.49	07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 83 021-06-53020 021-06-53030 022-22-53230 021-04-53040	ACH Enabled: No
Vendor:4274 V0302441G	USA Mobility Wireless, Inc. Pager serv. Cont 001-Police Check Total:	13.99 13.99	07/16/2012	Check Sequence: 84 010-07-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0713 1096439787 1096439787 1096439787 1096439787 1096439787	Verizon Wireless, Bellevue 964246907-00001 Admin Cell Phones 964246907-00001 Street Cell Phones 964246907-0001 Police Cell Phones 964246907-00001 Water Cell Phones 964246907-00001 Sewer Cell Phones Check Total:	75.87 83.32 10.54 399.24 140.80 709.77	07/16/2012 07/16/2012 07/16/2012 07/16/2012 07/16/2012	Check Sequence: 85 010-03-53420 020-20-53420 010-07-53420 021-01-53420 022-22-53420	ACH Enabled: No
Vendor:4653 345201	Walter E. Nelson Co. Toilet tissue, paper towels-PD Check Total:	202.95 202.95	07/16/2012	Check Sequence: 86 010-07-53270	ACH Enabled: No
Vendor:4039 59246	Waterlab Corp. Water testing June '12-Wtr Div Check Total:	1,170.00 1,170.00	07/16/2012	Check Sequence: 87 021-06-58010	ACH Enabled: No
Vendor:4381 June 2012	Suzanne Weber Council stipend, June 4 & 18, 2012 Check Total:	50.00 50.00	07/16/2012	Check Sequence: 88 010-01-53415	ACH Enabled: No
Vendor:4216 0012-886840AAS	Wells Fargo Securities, LLC Final LID 72 pmt Cont# 001284-000001 Check Total:	12,630.00 12,630.00	07/16/2012	Check Sequence: 89 020-20-53560	ACH Enabled: No
Vendor:4398 23860 25048	West Coast Linen Shop towel service Shop towel service Check Total:	17.49 17.49 34.98	07/16/2012 07/16/2012	Check Sequence: 90 020-20-53230 020-20-53210	ACH Enabled: No
	Total for Check Run: Total Number of Checks:	133,941.56 90			